

5 Retail Post Conversion Policy

Retail Conversion Policy

The conversion of any unprofitable Corporate Post Office to a Licensed Post Office system of operation will be undertaken in consultation with the union at state level. The union and staff at all Corporate Offices will be involved in the drive to improve profitability and avenues to make each Office profitable will be explored before conversion action is taken.

Change from Corporate Post Office to Licensed Post Office

A Corporate Office which is trading unprofitably in a metropolitan or large provincial area where delivery staff can be relocated will be considered for conversion when the total workload for counter staff at that Office requires three FTEs or fewer.

A Corporate Office which is trading unprofitably in a country town or small city will be considered for conversion when the total workload for all Postal business at that Office (excluding cleaners and contractors) requires three FTEs or fewer.

Change from Licensed Post Office to Corporate Post Office

A Licensed Post Office will be converted to a Corporate Office at the expiry of the five-year license period when the total workload for all Postal business at that Office (excluding cleaners and contractors but including street delivery) requires six FTEs or more, provided that the Office has a demonstrated capacity to trade profitably as a Corporate Office.